

## Terms and conditions – Lumina Dance Company

These terms and conditions are put in place to ensure that the dance school can be run as smoothly and efficiently as possible. Please take a moment to read the terms and conditions and keep them for your records. If you have any questions about anything stated below, please contact the dance school directly.

### **Fees**

Dance fees are paid weekly for the first 4 weeks of class, once students have been attending for over 4 weeks payment will be requested via an emailed invoice and are paid monthly via either internet transfer or cash.

Each month customers will also be charged a £1 admin fee per invoice from February 2024.

Class prices are as follows:

- 30-minute classes £4
- 45-minute classes £4.50
- 1-hour classes £5
  - Elite Squad £7
  - ACRO £7
  - Adult Dance Fitness and Adult beginner Contemporary £6.50

Students who take 3 or more classes a week and families with 2 or more students who attend the dance school will receive a 10% discount.

**Fees for adult dance fitness are pay as you go.**

**For any events that the dance school holds eg: workshops & Dance + Cocktail events places are not guaranteed until full payment has been made.**

### **Late payment fee**

All fees are to be paid by the 15th of each month.

We reserve the right to charge a late payment fee if this is not paid on time.

The late payment fee is as follows –

- 1-10 days late payment – late payment fee of £5

- 10 days+ late payment - Admin fee of £5 plus 20% of your monthly amount will be added on to your bill eg: Dance payment of £27, paid 10 days late will now be £37.40 (20% off monthly fee and £5 admin fee).

### **Cancellation of Classes**

Notice of four weeks must be given in writing if a child wishes to cease attending lessons. Fees will still be due even if the student is unable to attend class until the completion of the notice period. Fees will not be refunded if a student decides to leave during the middle of a month.

### **Absences**

We regret that refunds and deductions to fees will not be given due to the odd class being missed or holidays and illness - please note this also includes show rehearsals (if your child has opted into the yearly annual show). Only under extreme circumstances would this be considered.

### **Uniform**

A full uniform list can be viewed on our website at [www.luminadancecompany.co.uk/uniform](http://www.luminadancecompany.co.uk/uniform) All uniform can be purchased online by following the below link - <https://thedancewearstudio.com/collections/lumina-dance-company> The password to enter the online uniform shop is – LDC23 Once purchased, uniform should be worn at all times and specific to the dance genre your child is attending.

### **Photography**

When signing our enrolment form, you are asked if you give permission for your child to have their photo taken throughout class this is often used continually for marketing and advertising purposes. Our annual dance show is also filmed and photographed. We really hope that you can agree to this but if for some reason you do not, please ensure you mark that you do not wish for us to take photos.

Please note every student that takes part in our shows, will be filmed.

### **Pupil Records**

We endeavour to maintain accurate Pupil Contact Details therefore Parents should inform us of any change to their details as they occur, especially changes to mobile numbers. All information is confidential. Parents should supply an up-to-date email address that they check regularly. This will ensure you do not miss out on important information.

### **Misconduct**

Pupils will be asked to leave without notice for any serious breach of the school's terms and conditions or for any other serious misconduct.

**Contact information**

If for any reason you need to get in touch with the dance school, please contact us via mobile on 07725991270, email: [luminadancecompany@gmail.com](mailto:luminadancecompany@gmail.com) or through The Lumina Dance Company Facebook or Instagram accounts. Please refrain from messaging on Millie's personal social media accounts for work purposes whilst Millie try's to keep a good work life balance for herself and her family – Thank you.

By enrolling my son/daughter into Lumina Dance Company I confirm that I accept the above terms and conditions